



Fee Schedule

Table of Contents

I. Building Permits		Appeals	9
Building Permit Fees	3	Certificates of Zoning Compliance	10
Plan Review Fees	3	Plat Approval	10
Inspections/Reinspections	3	Sign Permits	10
Certificates of Occupancy	3	Fence Permits	10
Electrical Permits	4	IV. Historic Preservation	
Plumbing Permits	4	Preservation Fee Table	11
Water & Sewer	4	V. Public Works	
Gas Piping	5	Right-of-Way (ROW)	12
Lawn Sprinkler Permits	5	Driveway Apron	12
Mechanical Permits	5	Street or Improved Alley Opening	12
Lift Fees	5	Sidewalk/Parkway or Unimproved Alley Opening	12
Driveway Permits	5	Reserved Parking Space	12
Tent Permits	5	Obstruction Fee	13
Tank Permits	5	Sidewalk Sign	13
Demolition Permits	6	VI. Property Standards	
Penalties	6	Residential Rental Registration	14
Contractor Registration	6	Residential Rental Inspections	14
II. Fire Prevention Bureau			
Fire Plan Review Fees	7		
Fire Inspection Fees	8		
III. Planning & Zoning			
Plan Review Fees	9		
Zoning Analysis	9		
Zoning Entitlement Fees			
Planned Development, Special Use, and Unique Use Application	9		
Variation Application	9		
Zoning Amendment	9		

Building Permits

Building Permit Fees

The building permit fee shall be 2% of the cost of construction. A contractor proposal or contract shall be submitted prior to permit issuance to verify the cost of construction. No permit shall be issued without the fee being paid.

- If the construction value is greater than one hundred thousand dollars (\$100,000), the property owner and general contractor shall provide to the City at the conclusion of construction a sworn contractor's statement indicating the full and final construction cost of the project, less land cost.
- If the construction value is less than one hundred thousand dollars (\$100,000), the property owner and general contractor shall submit a sworn contractor's statement upon the written request of the Building Official.

Plan Review Fees

The following fee structure includes first and second plan reviews. If three or more reviews are required before permit issuance, a fee equal to the original fee shall apply to the final cost per additional review beyond the first two.

Work Value	Plan Review Fee
\$0-\$9,999	\$25
\$10,000-\$49,999	\$50
\$50,000-\$99,999	\$90
\$100,000-\$149,999	\$150
\$150,000-\$199,999	\$200
\$200,000-\$499,999	\$0.002310*
\$500,000-\$999,999	\$0.002156*
\$1,000,000-\$1,499,999	\$0.001848*
\$1,500,000-\$1,999,999	\$0.001386*
\$2,000,000-\$2,999,999	\$0.001232*
\$3,000,000-\$3,999,999	\$0.001078*
\$4,000,000-\$4,999,999	\$0.000924*
\$5,000,000-\$9,999,999	\$0.000770*
\$10,000,000-and above	\$0.000616*

* Where a fee multiplier is given, the Plan Review Fee is computed as the product of the appropriate fee multiplier and the work value

Inspection/Reinspection Fees

The minimum charge for any required trade (structural, mechanical, electrical or plumbing) inspection shall be seventy dollars (\$70). There shall be a minimum reinspection fee of seventy dollars (\$70) for each subsequent inspection. A minimum fee for missed inspections for any required trade, or failure to cancel a scheduled inspection within twenty-four hours (24 hours) of the inspection, shall be seventy dollars (\$70) for each inspection.

Certificate of Occupancy

The fee for a final Certificate of Occupancy for residential buildings shall be thirty dollars (\$30) for each residential dwelling unit, with a minimum charge of one hundred fifty dollars (\$150) per address. The fee to be charged for all other uses shall be one hundred fifty dollars (\$150). The fee to be charged for a Certificate of Occupancy for part of a residential building (Temporary Certificate of Occupancy) shall be seventy-five dollars (\$75) in addition to the fee for the final Certificate of Occupancy. A Temporary Certificate of Occupancy for a portion of any commercial and/or institutional industrial building shall be one hundred fifty dollars (\$150) for thirty (30) days.

Electrical Permits

Electrical worksheet is required to be completed and submitted for approval to Building staff. Electrical fees shall be computed according to the chart below. These fees shall apply to standalone electrical permits, not electrical installations performed as part of a broader remodel or new construction permit.

Installation Type	Initial Fee	Fees for each subsequent unit
New/Altered Service or Feeders (up to 800 amps)	\$100	\$100/additional service
New/Altered Service or Feeders (over 800 amps)	\$250	\$250/additional service
New/Altered Circuits (incl. new devices on existing circuit)	\$40	\$12/additional circuit
Electric Motors and Current-Consuming Devices	\$25	\$12/additional motor
Heating Devices	\$25	\$12/additional device
Low Voltage Burglar/Comms System (plan review not included)	\$40	—

Plumbing Permits

Plumbing worksheet is required to be completed and submitted for approval to Building staff. Plumbing fees shall be computed according to the chart below. These fees shall apply to standalone plumbing permits, not plumbing installations performed as part of a broader remodel or new construction permit.

Installation Type	Fee
New/Altered Water Service	\$35/service
New fixtures*	\$20/fixture
Replacement fixtures*	\$15/fixture
Water Heater (new or replacement)	\$30 each

* Definition of fixture: Any device having either a water supply or drain connected to the plumbing system.

Water & Sewer

The fee to be charged for sewer installation and repairs shall be as follows:

Sewer repair: \$80

Water Service repair: \$80 Swimming pools: \$80

Sewer tap per 1.0 inch: \$10

Sewer Installation—first 50 feet: \$80 Each additional 50 feet (or fraction thereof): \$40 Basins—per basin: \$80 each

MH/Basins/Valve Vaults Impact Fee: \$4,000 each (to cover the cost of replacing and maintaining the structure when it is to be maintained by the City)

Gas Piping

The fee for permits of installation of gas piping shall be fifty dollars (\$50).

Lawn Sprinkler Permits

Installation Type	Fee
Private property	\$50 plus \$2 per head
Right-of-way	\$50 (\$100 corner lot) plus \$1.70 per linear ft of parkway

Mechanical Permits

Mechanical worksheet is required to be completed and submitted for approval to Building staff. Mechanical fees shall be computed according to the chart below. These fees shall apply to standalone mechanical permits, not mechanical installations performed as part of a broader remodel or new construction permit.

Installation Type	Fee
New/Replacement Furnace or AC Unit	\$50/unit
New/Replacement Boiler	\$50/unit
New/Replacement Process Equipment	\$50/unit

Lift Fees

- **Elevators (New & Existing)**
Five stories and under: \$80 each elevator per year (two semi-annual inspections).
Over five stories: \$140 each elevator per year (two semi-annual inspections).
- **Escalators:**
Seventy (\$80) dollars each escalator per year (two semi-annual inspections).

Driveway Permits

The fee for driveway permits shall be thirty-five dollars (\$35) for residential buildings and sixty dollars (\$60) for all other driveways. "Residential buildings" shall mean those buildings required to comply with the International Residential Code.

Tent Permits

Fee: \$50

Tank Permits

The fee for installation of tanks to be used for the storage or handling of flammable liquids and chemicals shall be eleven dollars (\$20) for each one thousand (1,000) gallons of capacity. The minimum fee for a tank removal is twenty-two (\$30) dollars.

Building Demolition Permits

The fee for demolition permits shall be computed on the cubic volume of the building or structure to be demolished as follows:

Property Type	Base Fee	Addl. Fee Based on Cubic Volume of Structure
All property types	\$75	\$60 per 1,000 cubic feet

Affordable Housing Demolition Tax

In accordance with City Code Section 4-18-3, any person granted a permit for demolition of a residential structure shall pay an affordable housing demolition tax.

Bonds (Demolition Permit):

No demolition contractor shall perform work within the city which has the potential to result in damage to public property or which will require water or sewer service connections/disconnections which cannot be completed at the time of demolition unless, prior thereto, they shall have filed in the Office of the City Clerk liability and surety of performance bonds in the sum of \$150,000 to \$300,000 in a form approved by the Corporation Counsel, upon sureties approved by the City Clerk.

Any permits will be conditioned upon the applicant's prior indemnification of the City from all claims arising out of work performed in the city by virtue of any permit issued to the demolition contractor, or by the Department of Community Development, and conditioned upon the restoration of any portion of public right-of-ways or excavations made by the permittee or at its direction to a safe and presentable condition. Such restorations shall be maintained in good order for a reasonable period thereafter.

Cancellation Fee

When a request is made to cancel or void a permit that has already been issued, then the permit fees shall be refunded after subtracting the plan review fees assessed.

Violation Penalty

If work is commenced without a permit having been obtained, the permit fee shall be increased by fifty percent (50%).

Contractor Registration

A. Stationary Engineers and Water Tenders License

The fee to be charged for the original license and for the annual renewal license shall be as follows:

Stationary Engineer or Water Tender: \$50 annually

B. Contractor Registration

The fee to be charged for the original registration and for the annual renewal registration shall be as follows:

Trade Contractors: \$125

General Contractors: \$150

Fire Prevention Bureau

Fire Permit Fees

The following fee structure shall include the first plan review, a re-review, permit and system acceptance testing. If a third and/or subsequent review is required, a fee of fifty percent (50%) of the original fee shall be applied to the final cost.

The permit fees for fire-related systems are as follows:

Sprinkler System

Heads	Fee
1 to 5	\$100
6 to 20	\$200
21 to 100	\$350
101 to 200	\$500
201 to 300	\$600
Over 300	\$700 + \$1 per sprinkler head over 300

Fire Pump (if not part of system)

Flat Fee of \$200

Standpipe (if not part of system)

Flat Fee of \$200

Gas Suppression Systems

Pounds	Fee
1 to 50	\$225
51 to 100	\$350
101 to 200	\$450
Over 200	\$600 plus 50 cents (\$.50) per pound over 200

Fire Alarm System

Devices	Fee
1 to 10	\$200
11 to 25	\$300
26 to 50	\$425
51 to 75	\$550
Over 75	\$700 plus \$5 per device

Radio Enhancement Plan Review Fee

Antennae	Fee
1 to 20	\$225
21 to 40	\$350
More than 40	\$450

Wet Chemical Kitchen Hood Suppression System

Per hood: \$225

Fire Inspection Fees

Fire Inspection Fees for New Businesses

The permit fee structure includes first and second Fire Department inspections for new businesses. If three or more inspections are required before Fire Department approval, a fee of \$150 per visit will be assessed.

Annual Pump Testing Fee

The Fire Prevention Bureau will observe annual fire pump tests. These should be scheduled by contacting the City's 311 service. Testing is only allowed April 1 - October 31. A flat Fee of \$150 will be assessed.

Off-Hours Testing

The standard operating hours for the Fire Prevention Bureau are Monday through Friday, 8:30 am to 5:00 pm. Any request for an inspection or test outside of these hours will incur a fee of \$150.00 per hour with a 3-hour minimum, resulting in a charge of \$450.00 +.

Planning & Zoning

Plan Review Fees

The following fee structure includes first and second plan reviews. If three or more reviews are required before permit issuance, a fee equal to the original fee shall apply to the final cost per additional review beyond the first two.

Work Value	Plan Review Fee
\$0–\$9,999	\$25
\$10,000–\$49,999	\$50
\$50,000–\$99,999	\$90
\$100,000–\$149,999	\$150
\$150,000–\$199,999	\$200
\$200,000–\$499,999	\$0.002310*
\$500,000–\$999,999	\$0.002156*
\$1,000,000–\$1,499,999	\$0.001848*
\$1,500,000–\$1,999,999	\$0.001386*
\$2,000,000–\$2,999,999	\$0.001232*
\$3,000,000–\$3,999,999	\$0.001078*
\$4,000,000–\$4,999,999	\$0.000924*
\$5,000,000–\$9,999,999	\$0.000770*
\$10,000,000–and above	\$0.000616*

* Where a fee multiplier is given, the Plan Review Fee is computed as the product of the appropriate fee multiplier and the work value.

Zoning Analysis Fees

The fee for a zoning analysis on a revised proposal shall be the same as the fee for the initial proposal.

Project Type	Fee
Zoning Analysis	\$165
Planned Development	\$1,500

Zoning Entitlement Fees

Application Type	Application Fee
Planned Development or Planned Development Amendment	\$8,000
Planned Development Adjustment	\$5,000
Planned Development Extension	\$1,000
Special or Unique Use	\$800
Special Use or Unique Use Amendment	\$440

Variation Application Fees

Variation Application Type	Application Fee
Major Variation Residential (1-4 Units)	\$500
Major Variation Commercial and >4 Units	\$800
Minor Variations	\$300

The specified fee shall be applicable to each special use or variation included in an application except that any application for variations for up to 4 units shall require only the applicable fee for a single variation.

Zoning Map or Text Amendment Fees

Fee: \$1,100

Appeals

Fee: \$500

Request Fee for Certificates of Zoning Compliance

Certificate of Zoning Compliance	Permit Fee
Major Home Occupation Permits	\$110
Administrative Interpretations, Temporary Uses and all other requests for Certificates of Zoning Compliance for proposed projects or existing buildings of 0–10,000 square feet.	\$110
Administrative Interpretations, Temporary Uses and all other requests for Certificates of Zoning Compliance for proposed projects or existing buildings of more than 10,000 square feet.	\$165

Plat Approval Fees

Fees for City Council approval of plats of subdivision or consolidation shall be three hundred thirty dollars (\$330) per plat.

Signs

Sign Permit Fee: \$100

Appeals for Variation from Sign Ordinance: \$175

Fence Fees

Fence worksheet is required to be completed and submitted for approval.

Lineal Feet of Fence	Fence Fee
First 100'	\$20
Each additional 100'	\$6

Historic Preservation

These fees are required for administrative reviews and reviews conducted by the Preservation Commission.

Application Type	Fee
Minor Work on Existing Primary and Accessory Structures	\$150
Construction of Garages and Accessory Structures	\$385
Major Work; Alterations and Construction	\$385
Construction of Additions Greater Than Twenty Five Percent of the Existing Building Square Footage	\$500
Construction of New Primary Structures	\$1,000
Demolition of a Landmark Structure	\$5,000
Demolition of Significant or Contributing Structure	\$3,500
Demolition of Nonsignificant or Noncontributing Structure	\$2,500
Rescission of Landmark Designation	\$2,500
Post-approval Amendments	\$385
Post-approval Amendments for Minor Work	\$150
Nomination of Landmark	\$100

Public Works Agency

Right-of-Way Permits

Permit Extension

Fee: \$50 (1st Extension); \$75 (2nd Extension); \$100 (Each Additional Extension)

Driveway Apron Located in the Right of Way

Commercial Driveway Apron Fee: \$100/each

Residential Driveway Apron Fee: \$50/each

Street or Improved Alley Opening

Pavement Degradation Fee Rate Table

Street Resurface Condition	Pavement Degradation Schedule
Three (3) years and younger	Emergency Repairs Only: \$550 per location with an additional \$22 per square foot of Impacted Street Area over twenty-five (25) square foot
Four (4) to seven (7) years	\$450 per location with an additional \$18 per square foot of Impacted Street Area over twenty-five (25) square foot
Eight (8) years and older Improved Alley	\$150 per location

Pavement Resurfacing Fee Rate Table

(Moratorium: November 15 - March 31)

Street Classification	Pavement Resurfacing Schedule
Local/Improved Alley	\$650 per location with an additional \$20 per square foot of Impacted Street Area over thirty-six (36) square foot
Collector	\$800 per location with an additional \$20 per square foot of Impacted Street Area over thirty-six (36) square foot
Major	\$950 per location with an additional \$20 per square foot of Impacted Street Area over thirty-six (36) square foot

Sidewalk/Parkway or Unimproved Alley Opening

Fee: \$50 per opening

Reservation of On-Street Paid Parking Space (Must provide 48 hours advance notice):

Fee: \$25 per day per space

Obstruction Fee

Permits for the closure of streets, alleys, parking lanes, protected bike lanes, or sidewalks/parkways and dumpster/container fee shall be \$1.70 per linear foot per week (\$50 minimum).

Building Moving Permits

The fees will be assessed at the cost of City services.

Helicopter Usage for Construction

Five hundred dollar (\$500) fee plus any costs incurred by the City for public safety.

Sidewalk Sign

Fee: \$100 per year

Cancellation Fee

A cancellation fee will be assessed to all Occupation of Public Right of Way and Occupation of Public Right of Way for Business Purposes permit cancellations resulting in a refund request. Cancellation fee will be \$25 for permits issued with a permit fee of \$150 or less and \$50 for permits issued with a permit fee greater than \$150.

Penalties

The penalty shall be \$500 per day if the permit expires and the obstruction remains; however, the Director of Public Works may extend the permit upon request by the applicant. The penalty shall be \$500 per day for obstructing the public right of way without a permit (except in cases of emergency); however, if all permit requirements are subsequently met and a permit is issued, the penalty may be reduced to an amount equal to the first month's permit fee using the Obstruction Fee schedule.

Property Standards

Residential Rentals

Rental registration and inspection fees shall be computed according to the charts below. These fees shall apply to all residential rental units registered pursuant to Title 5, Chapter 8 of the City Code.

Rental Registration

Type	Fee
New Registration Application	\$200
Annual Registration Renewal	\$12/unit

Rental Inspections

Inspection Type	Fee
New Registration Initial Inspection	\$50/unit
Routine Inspection	\$50/unit
Complaint Inspection	No Fee